

SOUTHERN EVANGELICAL SEMINARY
FELLOWSHIP PROGRAM

2008-2009 APPLICATION

One Year Graduate Student
Doctoral Program
Teaching Assistant

Postmark Deadline: May 1, 2008

Southern Evangelical Doctoral Fellowship

Applicants for the Southern Evangelical Seminary Doctoral Fellowship must have begun application as a full-time student to the Ph.D. program of Southern Evangelical Seminary. Application for acceptance into the graduate program of SES must be received in the office of the Registrar along with all application fees before application can be made to the fellowship program.

Description of Fellowship

The Southern Evangelical Doctoral Fellowship is designed to assist qualified doctoral students to pursue advanced studies in Apologetics and Philosophy. Fellowships are awarded to qualified applicants into the Ph.D. program and become effective at matriculation as a full-time (the equivalent of 9 hours per semester) student. Fellowships are awarded for a nine-month academic year. Fellowships will include tuition waver, fees waver, and a stipend. The stipend is to include a dollar amount of remuneration for services to the school. Stipends for full-time Ph.D. Fellows will not exceed \$5,000.00 per nine-month academic year. Tuition waver is awarded for each nine-month academic year in which the fellowship is awarded. Tuition waver will not be applied to courses beyond the full-time course load (the equivalent of 9 hours per semester). Fellowships include wavers of all fees associated with the academic program. Fellowships do not include expenses for room and board, textbooks, or other expenses incurred in the course of study.

Responsibilities of Fellows

Fellows will be responsible to teach either undergraduate or graduate courses depending upon the qualifications of the Fellow. A Fellow will be expected to teach no more than three undergraduate level courses or two graduate level courses in a semester. The following chart indicates the combinations of teaching responsibilities for a semester.

Possible Combinations of Teaching Responsibilities			
Undergraduate Level Courses		Graduate Level Courses	
If	3	then	0
If	2	then	1
If	0	then	2

Teaching Fellows will be expected to maintain regular office hours and to counsel students as the need arises. Teaching Fellows may not enlist graders for their classes. Teaching Fellows will be required to develop a syllabus for each course. All syllabi will be reviewed for approval by the Director of the Ph.D. program and the Dean of Southern Evangelical Seminary.

If course schedules or other factors do not offer a Fellow the opportunity to teach, or if the Fellow is prevented from teaching for any reason in a given semester, then the Fellow will be expected to function as an assistant to a seminary Professor, Dean, or Department Head. These assignments will be made on a semester basis. If a Fellow must teach fewer courses than the total expected, then some combination of teaching and assistantship will be developed on an individual

basis. These arrangements will be agreed upon by the Director of the Ph.D. program, the Dean of Southern Evangelical Seminary, and the Follow.

Application Submission

Application Deadlines

All applications must be postmarked by May 1, 2008. Applications mailed after the deadline or received too late in the review process cannot be considered. Applicants may submit applications by mail or electronically. Do not fax applications. Electronically submitted applications must be made via the Southern Evangelical Seminary Fellowship Application site or as attachments to email. Applications sent by mail must be submitted to Dr. Thomas A. Howe, Director of the Ph.D. Program, SES Fellowship Application Program, 3000 Tilley Morris Road, Matthews, NC 28105. Applications sent by email must be submitted to thowe@ses.edu.

Exceptions to the above deadline dates may be made for certain supporting materials, such as transcripts, and letters of recommendation if these are sent directly to the Seminary by the referee.

Application Materials

Curriculum Vita

Applicants must submit a Curriculum Vita including all previous and current fellowships, grants, and/or awards, and a description of each.

Transcripts

The Applicant must submit official transcripts to the Director of the Ph.D. program. Even if transcripts have been sent or are being sent to the Registrar's office, official transcripts must be sent to the Director of the Ph.D. program. These cannot be copies, but must be official transcripts.

Letters of Reference

Applicants must submit three academic letters of reference. These letters must be from Professors under whom the Applicant has studied. Letters of Reference must include the referee's recommendation of the Applicant in terms of his or her academic ability, teaching ability, research ability, and general Christian character. Letters of Reference must be included with your application. They must be submitted in sealed envelopes that have been signed by the referee across the closing flap. Be sure to obtain these letters in sufficient time to meet the Application Deadline.

Notification

Receipt of your application will be sent to you either by email or by regular mail. If you do not have access to email, include in your application an addressed, stamped envelope in which this notification can be sent.

SOUTHERN EVANGELICAL SEMINARY

Fellowship Application

Applicant's Name: _____

Applicant's Current Mailing Address: _____
(Street Address)

(Street Address)

(City) (State/Province) (Postal Code/Zip Code)

(Country) (Email address)

(Home Phone) (Work Phone) (Fax Number)

Current Church Affiliation: _____

Beginning with your undergraduate education, list all institutions attended, including the name of the universities/colleges, seminaries, and/or Bible colleges, and the dates of conferment of degree (month, year), or number of semester hours completed.

(degree) (university/seminary/Bible college) (date of conferment/number of hours)

(degree) (university/seminary/Bible college) (date of conferment/number of hours)

(degree) (university/seminary/Bible college) (date of conferment/number of hours)

(degree) (university/seminary/Bible college) (date of conferment/number of hours)

(degree) (university/seminary/Bible college) (date of conferment/number of hours)

Additional information about degrees should be attached on a separate sheet. For every institution attended in which no degree was conferred, include a brief explanation as to why you did not complete the degree program. List the courses completed in that program, number of semester hours

for each course, and a brief catalog description of the course (course titles do not always indicate the content).

Past and Current Ministry Positions:

(Position/Title)

(Institution/Organization)

(Dates)

(Position/Title)

(Institution/Organization)

(Dates)

(Position/Title)

(Institution/Organization)

(Dates)

(Position/Title)

(Institution/Organization)

(Dates)

(Position/Title)

(Institution/Organization)

(Dates)

(Position/Title)

(Institution/Organization)

(Dates)

Additional Ministry information should be attached on a separate sheet. For each position, give a brief explanation of your responsibilities and why you left that ministry position.

Fellowship Application - Narrative Section

Purpose

The Narrative Section of the SES Doctoral Fellowship application is designed to give the applicant the opportunity to express certain aspects of the Applicant's qualification in the Applicant's own words. This Narrative section should not to exceed five single-spaced, typed pages. Applicants should provide an intellectual justification for application for the SES Doctoral Fellowship, conveying the Applicant's qualifications, ministry goals and plans, and research interests. A simple statement of need or intent is insufficient. Applications exceeding this page limit will not be reviewed. Format pages with one-inch margins and with a font size no smaller than eleven point.

Plan

In the course of writing a narrative, applicants should address the following areas:

Biography

Provide a brief narrative biography (not to exceed one typed page), describing your family, your job/ministry experience, and your educational accomplishments.

Skills and Qualifications

Specify the level of competence in Apologetics, Philosophy, and research languages that you bring to your studies at SES.

Research and Contribution

Describe the area of your interest. Describe the intellectual significance of research you plan to do at SES, including its value to scholars and general audiences in Apologetics and Philosophy.

Ministry Goals and Plans

Describe your ministry goals and plans and how an advanced degree from Southern Evangelical Seminary will play a part.

Publications and Presentations

Include full bibliographical information for publications, including books and articles. Include title, analytical summary, place and date, and organization at which you made any professional/academic presentations.

Other Relevant Professional Activities and Accomplishments