



OFFICE OF THE REGISTRAR

REQUEST FOR ADVANCED STANDING CREDIT

Students entering a graduate degree program with a strong background in a certain field may be granted Advanced Standing Credit upon successful completion of the Advanced Standing exam. Students desiring to take an Advanced Standing exam must notify the Registrar in writing at least 30 days prior to the beginning of either a Fall or Spring semester. The exam will be given the week before classes begin. Arrangements are set by the Registrar. The Advanced Standing exam, available to students enrolled in residential degree programs, must be taken within three semesters (one calendar year) of the student's enrollment at Southern Evangelical Seminary. There is a \$25 non-refundable fee for each Advanced Standing exam taken. Advanced Standing Credit may not be transferable to another institution. Students who take the Advanced Standing exam but who fail to achieve an acceptable score will be required to take the Seminary classes that fulfill the stated requirements. Students have only one opportunity to pass an Advanced Standing exam in each subject. The following provisions apply to those seeking Advanced Standing:

1. Students with a transcript grade of "A" or "B" in college work (from an accredited school) that parallels the content of the Seminary's introductory required courses are permitted to take a test to demonstrate their proficiency in these disciplines.
2. Students with transcript grades lower than a B in the college level courses will not be permitted to test for Advanced Standing.
3. Students may be granted Advanced Standing Credit for no more than 1/6 of their degree program.
4. A student without acceptable transcript credit for college work in Greek who nevertheless offers strong evidence of expertise in this biblical language may, with the approval of a language professor, be permitted to take the Advanced Standing exam.

Those who achieve Advanced Standing Credit in Greek are permitted but not required to take advanced exegetical courses in these languages in the Seminary unless the degree program requires it. Advanced Standing Credit is reflected on the student's transcript.

List the course(s) to be requested Advanced Standing on this form. Submit this form to the registrar's office.

Student: _____ Date: _____

Undergrad Degree: _____

SES Degree Prog.: _____

Faculty Evaluator _____

INSTITUTION	COURSE NO.	COURSE NAME	HRS.

Student's Signature: _____ Date: _____

Professor's Signature: _____ Date: _____

Registrar's Signature: _____ Date: _____

Dean's Signature: _____ Date: _____

This form may not be submitted electronically. Return completed form to the Office of the Registrar, **3000 Tilley Morris Road, Matthews, NC 28105.** Questions about this policy and procedure may be directed to the Office of the Registrar 704.847.5600.

Office Use Only:

Registrar:	Date sent:	<input type="checkbox"/> recorded	Business Office:	Date rec'd	Rec't #	<input type="checkbox"/> recorded
	<input type="checkbox"/> Cash	Cash Amount \$		<input type="checkbox"/> Check #	Check Amount \$	